

Project Manager

Job Summary

As a Project Manager you will be part of a team which is responsible for engineering and construction of central utility plant systems including boilers, burners, compressed air systems, cooling systems, related equipment and infrastructure. Answering to you will be an in-house and/or external engineering team to facilitate the design. The team will generate and review drawings, design conditions, equipment requirements and skilled trade requirements. In some cases, the PM may have a site based Construction Manager responsible for all field related functions. Ultimate responsibility for schedule, team coordination, equipment suitability, subcontracts and financial judgment lie with the PM, making this position very visible and crucial to the success of the project. If you're interested in a dynamic career with a healthy, growing firm, you've come to the right place. This is a position where your efforts directly drive the success of each project and the company.

Primary Responsibilities

- Manages day-to-day operational aspects of project
- Identify engineering resources needed and work with Engineering Manager to assign responsibilities
- Develop vendor and subcontractor Request for Quotations (RFQ's)
- Evaluate vendors and subcontractor bids for technical acceptability, contract compliance, performance and price
- Formalize request for purchase order to selected subcontractors and vendors
- Travel to client facilities to gather information, project review meetings and construction support
- Set and maintain project schedules, financial updates and status updates
- Enforce safety, quality, schedule, cost, and compliance to specifications/contract documents
- Client point-of-contact and liaison to: Engineering disciplines (mechanical, electrical, controls and civil), CAD services, site construction management, field service, contracts (accounts receivable & payable), subcontractors and equipment vendors
- Prepare project documentation and direct project meetings. Ensure project documents are complete, current, and stored appropriately
- Track and verify equipment fabrication and subcontractor progress to maintain schedule
- Identify scope and pricing of potential work outside of contracted scope that should be submitted as a change order
- Assist Estimating in the development of proposals: scope, cost estimates and schedules
- Perform additional tasks in support of various company and project objectives

Qualifications

- Engineering degree is desired. Degree in construction related field is acceptable with technical experience.
- Excellent interpersonal, negotiation and organization skills to keep all team members moving in the same direction, minimize conflict and maintain a positive working environment
- Ability to influence others to get the job done
- Very good writing skills to accurately document and communicate correspondence in an efficient manner
- Superb reading and retention skills to recollect specification requirements, proposal inclusions, clarifications, scope of work and contract requirements
- Proficiency and understanding for reading differing types of design drawings to understand connection points, layout, areas of construction, potential interferences, etc.
- Knowledge of the methods, procedures, material, equipment and accepted safety practices used in the fabrication, manufacture, assembly, installation and testing of industrial equipment
- Proficiency and understanding of mechanical, electrical, civil and structural systems
- Experience analyzing and interpreting plans and specifications, and identifying and making recommendations as to necessary changes
- Very good forethought and organization to schedule multiple tasks and comprehend the sequencing required to ensure a smooth flow of materials and work
- Proficiency using Microsoft Excel is a must for understanding, maintaining and analyzing budgets and projecting costs. Familiarity with tracking and reviewing spreadsheets is essential to maintaining financial constraints.
- Strong safety background with understanding of OSHA and safety requirements
- Very strong customer focus and ability to maintain customer satisfaction while ensuring adherence to contract
- Demonstrated work experience in project execution
- Provides concise deliverables with little direction
- Positive attitude with high levels of self-motivation
- Enjoys occasional brief traveling (1 to 3 days at a time) for design review meetings, data gathering and construction support
- Manages several projects' workload
- Experience in working in a deadline environment
- Commitment to company core principals of systems' safety, reliability and efficiency
- Working knowledge of ANSI & ASME Codes a plus, specifically pertaining to pressure vessels and power plant piping (steam, condensate, feedwater, natural gas, etc).
- Understands typical equipment utilized within an industrial powerhouse environment a plus
- 5+ years relevant work experience

About Lipten

Lipten is an Engineering, Procurement and Construction (EPC) company specializing in central energy centers. Lipten has been providing energy center engineering, procurement and construction services since 1969. Lipten services encompass cogeneration, boiler systems, hot water generation systems, chiller systems, feedwater systems, power systems, industrial water treatment systems and ancillary equipment required of these major systems. Our capabilities include: retro-fitting existing systems; new construction; engineering disciplines for all areas including civil, structural, mechanical, electrical, combustion and controls; procurement of all equipment; project management; construction services including site supervision of sub-contractors; commissioning and startup of systems including boilers, burners, controls and related utility equipment.

Lipten Mission Statement

*Lipten will make “power” a source of value for our clients by providing superior engineering, procurement and construction of steam, hot water, compressed air, chilled water and electrical systems. Lipten operates profitably throughout the world in an ethical, environmentally sensitive and socially responsible manner while focusing on the core principals of systems’ safety, reliability and efficiency. **Essential to achieving our goals is our dedication to maintaining a positive working environment.***

Lipten Company offers competitive salaries and a comprehensive benefits package including medical, dental and 401(k) as well as three weeks paid personal time off in addition to ten paid holidays. Lipten is an equal opportunity employer. Please reply with resume and salary expectations to Caryn Robinson, crobinson@lipten.com.